

RESOLUTION NO. 1140-23

RESOLUTION AUTHORIZING MODIFICATION OF CREDIT CARD LIMIT

WHEREAS, the town of Fowler holds a credit card issued through the First National Bank of Fowler; and

WHEREAS, the current limit on the credit card is ten-thousand dollars; and

WHEREAS, the credit card is used to purchase tools, equipment and supplies by the public works department, police department and library, to pay for food and lodging during training approved by the town for all departments including trustees and to purchase office stamps and supplies; and

WHEREAS, the access and use of the town's credit card is carefully controlled with the card being held by the administration which is only released to other town employees or officials after that person has signed out the card; and


WHEREAS, as a result of the low credit limit, the credit card has been declined for exceeding its limit due to the overlap of time from the end of the billing cycle and the receipt of the town's payment; and

WHEREAS, this has resulted in the town's webpage and emails not automatically renewed and being shut down.

BE IT RESOLVED by the Board of Trustees of the Town of Fowler as follows.

1. The administration is authorized to apply for a credit limit on the town's credit card of \$30,000.00.
2. The administration is authorized to apply for a second card in the amount of \$2,000.00 for when staff travels out of town for approved training.
3. The mayor is authorized to sign the application and any other document required to implement paragraph 1 and 2 above.

ADOPTED AND APPROVED this 10th day of July 2023.

  
Lucas Flanscha, Mayor- Town of Fowler

ATTEST:

  
Kelly Lotrich, Fowler Town Clerk